

Logging into Webex

How to join a Webex meeting on desktop

1. Go to www.webex.com on your internet browser.
 2. On the date and time provided on your court notice click on “Join”.
 3. Enter the meeting ID #**133 483 2388**.
 4. Follow the prompts.
 5. When asked, please check **ok** when asked to join with “Audio and Video”.
- Important: Be sure your volume is turned up on your device.**

How to join a Webex meeting on mobile (iPhone, Android)

1. Before your court date download the free “Webex Meetings App”.
 2. “Click on Join Meeting”
 3. Enter the meeting ID #**133 483 2388**.
 4. Follow the prompts.
 5. When asked, please check **ok** when asked to join with “Audio and Video”.
- Important: Be sure your volume is turned up on your device.**

Please try logging in before your court date, if you have any problems please call the court in advance for assistance. 832-471-2550

**Once logged into the meeting, please wait until your case is called.
You will automatically be pulled into the virtual courtroom.
You can expect the same kind of wait times as would occur during in
person hearings.**

You do not need to do anything else – DO NOT EXIT THE ROOM.

If your case requires the introduction of physical evidence, (pictures, ledgers, documents, etc.), please submit those items to the court in advance, by fax, email (jp1-1civil@fortbendcountytexas.gov), or delivery to the court. These items should be provided to the court at least 24 hours before the hearing to make sure the court has time to receive the items and have them placed in the file prior to the time of the hearing.